



Study Abroad Billing & Payment Policy for International Internships

Study Abroad Program Charges

To participate in a University of Arizona summer Study Abroad program, each applicant is required to pay the following:

- Study Abroad Application Fee
- University of Arizona Tuition and Fees*
- Study Abroad Program Cost
- Mandatory International Health Insurance

Study Abroad Application Fee

- Students must pay a **non-refundable** \$50 Study Abroad Application Fee.
- The Study Abroad Application Fee is payable by credit or debit card at the time of application submission.

*University of Arizona Tuition and Fees

- University of Arizona tuition and fees are calculated based on the number of units offered on the study abroad program. **Note: *Qualified Tuition Reduction (QTR) cannot be used for study abroad.***
Online and Distance students should talk to their Study Abroad Coordinator to confirm tuition rates for these campuses.

Study Abroad Program Cost

- Students may be responsible for other charges based on their selected study abroad program.
 - These charges may include housing, meals, transportation, excursions, and other student fees and will vary from program to program.
- Students should visit the linked budget on the webpage of their selected program to view the specific program charges and billing information. General information can also be found in the Billing section below.

Mandatory International Health Insurance

- All students will be enrolled in a comprehensive and mandatory international health insurance plan with GeoBlue Health Insurance.
 - The cost will be billed at \$3/day for each day of the study abroad program, plus two days on either end of the program dates to allow for travel time.

Billing

University of Arizona Study Abroad will bill program charges to a student's University of Arizona Bursar's account in accordance with the Bursar's Office [Dates and Deadlines](#) for the appropriate study abroad term. Charges may appear on a student's Bursar's account in any combination of the following categories: **TUIT** (tuition) and **OTHR** (other).

Upon electronically committing to participate in a program through their UAbroad application, a student becomes financially liable for their program costs. If a student decides to withdraw from a program, the student's Bursar's account will be charged in accordance with the **Study Abroad Withdrawal Policy** (see below).



Payment

- Students pay their accounts according to the University of Arizona Bursar's Office [Payment Options](#).
- Charges are due and must be paid according to the Bursar's Office payment deadline in the student's UAccess account.
- Late fees for past due balances will be assessed to the student's Bursar's account following the Bursar's Office policy on [Past Due Accounts](#).
- Students whose accounts are delinquent will be subject to a past due balance charge, recovery of collection and legal costs, and withholding of university services. See the Bursar's Office policy on [Holds and Collections](#).

Study Abroad Withdrawal Policy

Withdrawal from a Study Abroad Program

To withdraw from a study abroad program, students must notify their Study Abroad Coordinator **AND** complete and submit the online [Study Abroad Withdrawal Form](#). *Withdrawals are only considered official upon receipt of this form.*

University of Arizona Study Abroad cannot guarantee that any portion of the fees owed or submitted will be refunded if a student withdraws from a program.

- The Study Abroad Office is required to make payments on behalf of program participants well in advance of the program start date and before program costs are charged to student accounts.
- Withdrawal consequences are dependent on the withdrawal date.

The application fee is NON-REFUNDABLE

- If Study Abroad suspends an entire program, Study Abroad will assist the student in finding an alternative program within the same term or subsequent term. If no alternative program is available or the student does not wish to switch programs, Study Abroad will refund the application fee.

If a participant receiving financial aid withdraws from a study abroad program, the participant must contact the Office of Scholarships and Financial Aid immediately, as withdrawal may affect the participant's financial aid eligibility.

Study Abroad strongly advises program participants to purchase fully refundable airline tickets and/or trip cancellation insurance after they are committed to their program. Doing so will safeguard against losses or penalties related to airfare should a program be cancelled, its dates change, or unforeseen circumstances cause the student to withdraw from the program. **Study Abroad assumes no responsibility for such losses or penalties.**



Committing to a Study Abroad Program

Students must electronically commit in their UAbroad application to participate in a University of Arizona Study Abroad Program. Students that commit to participate in an International Internship program become financially liable for program costs.

Committed students that withdraw from the program will be billed as follows:

- Committed students that withdraw from the program before 3/1 will be assessed a \$1,000 cancellation fee.
- Committed students that withdraw on or after 3/1 will be assessed 50% of the published Program Cost
- Committed students that withdraw on or after 4/10 will be assessed 100% of the published Program Cost
- Committed students that withdraw on or after the University of Arizona's published Refund Dates will also be fully liable for University of Arizona Tuition & Fees. See <https://bursar.arizona.edu/dates/refund> for Refund Dates

Billing & Withdrawal Policies Agreement

I HAVE READ AND I UNDERSTAND THE STUDY ABROAD BILLING & PAYMENT AND WITHDRAWAL POLICIES. IT IS MY RESPONSIBILITY TO MAKE THE CONTENTS OF THESE POLICIES KNOWN TO THOSE WHO HAVE ANY FINANCIAL RESPONSIBILITY FOR OR ARE OTHERWISE FINANCIALLY INVOLVED IN ANY STUDY ABROAD PROGRAM PAYMENTS (e.g., parents, relatives, financial institutions). I ACKNOWLEDGE THAT I AM SUBJECT TO THE TERMS OUTLINED IN THIS DOCUMENT.