

## University of Arizona Study Abroad Withdrawal Policy: National Student Exchange Program

### WITHDRAWAL FROM A NATIONAL STUDENT EXCHANGE PROGRAM

To withdraw from a National Student Exchange (NSE) program, you must notify your UA NSE Coordinator AND complete and submit the online [Study Abroad Withdrawal Form](#). *Withdrawals are only considered official upon receipt of this form.*

To participate in an NSE program, each applicant is required to pay the following:

- ▶ NSE Program Fee
- ▶ UA Tuition and Fees

**University of Arizona Study Abroad cannot guarantee that any portion of the fees owed or submitted will be removed or refunded if you withdraw from the program for any reason.** Withdrawal consequences are dependent on your particular program and withdrawal date.

### **Commit to Program Form**

The submission of a Commit to Program Form in your UAbroad application serves as your official financial commitment to participate in an NSE program.

### NATIONAL STUDENT EXCHANGE: IMPORTANT DATES AND DEADLINES

- ▶ Students that withdraw after they have been officially placed at their host institution are financially responsible for the non-refundable **\$200 NSE Program Fee**.
- ▶ Committed students that withdraw on or after the Refund Deadline are responsible for all program charges, which include **University of Arizona Tuition and Fees and the NSE Program Fee**

### **National Student Exchange Programs**

NSE Term	Application Deadline	Commitment Deadline	Refund Deadline
Fall and Academic Year	2/28	3/15	<a href="https://bursar.arizona.edu/dates/refund">https://bursar.arizona.edu/dates/refund</a>
Spring	10/31	11/15	<a href="https://bursar.arizona.edu/dates/refund">https://bursar.arizona.edu/dates/refund</a>

**In order to be eligible for a refund of tuition and fees, students must withdraw from the NSE program by the specified Refund Deadline. No refunds of program costs will be issued for withdrawals that occur after the Refund Deadline.** Additionally, students who withdraw from an NSE program may also be subject to cancellation fees based on financial commitments made to the partner university. **University of Arizona Study Abroad assumes no responsibility for partner university fees incurred as a result of student withdrawal.**

**The NSE Program Fee is NON-REFUNDABLE except where University of Arizona Study Abroad suspends the entire program.** If University of Arizona Study Abroad suspends the program, University of Arizona Study Abroad will assist the student in finding an alternative program within the same term or subsequent term. If no alternative program is available or the student does not wish to switch programs, University of Arizona Study Abroad will refund the NSE Program fee.

University of Arizona Study Abroad strongly advises program participants to purchase fully-refundable airline tickets and/or trip cancellation insurance after they are committed to their program to safeguard against losses or penalties related to airfare should a program be cancelled, its dates change, or unforeseen circumstances cause the student to withdraw from the program. **University of Arizona Study Abroad assumes no responsibility for such losses or penalties.**

If a participant receiving financial aid withdraws from a study abroad program, the participant must contact the Office of Scholarships and Financial Aid immediately, as withdrawal may affect the participant's financial aid eligibility.

## **Addendum**

### **COVID-19 Cancellation and Withdrawal Policy**

**University of Arizona Study Abroad is not able to guarantee, and does NOT guarantee, that any portion of the fees that I owe to or submit will be removed from my account or refunded to me if I withdraw from my study abroad program (the "Program"), or if the Program is cancelled for any reason.**

University of Arizona Study Abroad **strongly advises** me to purchase fully refundable airline tickets and/or trip cancellation insurance to safeguard against losses or penalties in case I withdraw from my Program for any reason (including failure to obtain a visa, travel restrictions related to COVID-19, or any other reason), or in case the Program is cancelled or its dates are changed. **University of Arizona Study Abroad assumes no responsibility for such losses or penalties or any cancellation or change to the Program.**

University of Arizona Study Abroad strongly advises that I inform myself fully of all cancellation and refund policies for any arrangements I make independently (i.e., housing, meal plans, excursions, etc.) in connection with my Program **before** making any financial commitments related to these arrangements. **University of Arizona Study Abroad assumes no responsibility for any of these independent expenses that I incur in connection with my Program.**

If University of Arizona Study Abroad has paid or encumbered any tuition or other funds on my behalf for Program expenses prior to my withdrawal from the Program or Program cancellation, I am not entitled to a refund of tuition or other funds unless and until the partner institution to which University of Arizona Study Abroad has paid such tuition or other funds, or for which University of Arizona Study Abroad has encumbered such tuition or other funds, reimburses University of Arizona Study Abroad or releases University of Arizona Study Abroad from the financial obligation. The later I withdraw from the Program, the higher my financial obligation is likely to be.

I HAVE READ AND I UNDERSTAND THIS STUDY ABROAD WITHDRAWAL AND REFUND POLICY. IT IS MY RESPONSIBILITY TO MAKE THE CONTENTS OF THIS POLICY KNOWN TO THOSE WHO HAVE ANY FINANCIAL RESPONSIBILITY FOR OR ARE OTHERWISE FINANCIALLY INVOLVED IN ANY STUDY ABROAD PROGRAM PAYMENTS (e.g. parents, relatives, financial institutions). I ACKNOWLEDGE THAT I AM SUBJECT TO THE TERMS OUTLINED ABOVE.