



THE UNIVERSITY OF ARIZONA

International Student Services

INTERNATIONAL STUDENT SERVICES

Arizona International
Global Center
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INTERNATIONAL.ARIZONA.EDU/ISS

TO Designated School Officials at DHS-Approved Schools
DATE May 26, 2023
SUBJECT Completion of SEVIS Transfer-In Forms

Effective immediately, International Student Services will no longer complete other schools' transfer-in forms. We will only transfer records for students who meet requirements as set forth in 8 CFR 214.2(f)(8):

- The student must be maintaining status at the University of Arizona.
- The student has provided proof of admission to the transfer-in school.
- The course of study at the transfer-in school begins at the next available term or session, which must be no more than 5 months from the end of the student's studies or post-completion optional practical training.

We will not transfer completed or terminated records without first receiving written permission from a Designated School Official at the transfer-in school.

It is the responsibility of the student to provide relevant copies of documents and information pertaining to their immigration status. Once the transfer release date has been reached, we kindly request that you work with the student to issue the transfer-in I-20, if they are otherwise eligible.